

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF BOMET

**VACANT POSITIONS IN VARIOUS COUNTY
DEPARTMENTS**

2nd APRIL 2026

The County Government of Bomet through the County Public Service Board wishes to fill the underlisted vacancies within the Various County Departments:

A. Department of Health Services

Position	Job Ref No	Job Group	Available Post(s)
1. Medical Specialist (Urologist)	1/2026	CPSB 04	1 Position
2. Medical Officer (PNP)	2/2026	CPSB 07	5 Positions
3. Assistant Director Medical Services (Contract)	3/2026	CPSB 05	1 Position
4. Senior Nursing Officer (BSN)	4/2026	CPSB 08	2 Positions
5. Kenya Registered Community Health Nurse III	5/2026	CPSB 11	40 Positions
6. Enrolled Community Health Nurse III	6/2026	CPSB 12	5 Positions
7. Registered Clinical Officer III	7/2026	CPSB 11	12 Positions
8. Medical Laboratory Officer	8/2026	CPSB 09	3 Positions
9. Medical Laboratory Technologist III	9/2026	CPSB 11	8 Positions
10. Assistant Health Records & Information Management Officer III	10/2026	CPSB 11	5 Positions
11. Nutrition and Dietetics Officer	11/2026	CPSB 09	1 Position
12. Nutrition and Dietetics Technologist III	12/2026	CPSB 11	6 Positions
13. Public Health Officer	13/2026	CPSB 09	1 Position
14. Assistant Public Health Officer III	14/2026	CPSB 11	5 Positions
15. Public Health Assistant III	15/2026	CPSB 12	2 Positions
16. Medical Social Worker I	16/2026	CPSB 10	1 Position
17. Medical Social Worker III	17/2026	CPSB 11	3 Positions
18. Health Promotions Officer I	18/2026	CPSB 09	4 Positions
19. Radiographer III	19/2026	CPSB 11	6 Positions
20. Pharmaceutical Technologists III	20/2026	CPSB 11	5 Positions
21. Assistant Community Oral Health Officer III	21/2026	CPSB 11	1 Position
22. Orthopaedic Technologist III	22/2026	CPSB 11	2 Positions
23. Psychological Counsellor II	23/2026	CPSB 10	1 Position

B. Department of Finance, Economic Planning and ICT

Position	Job Ref No	Job Group	Available Post(s)
1. Internal Auditor I	24/2026	CPSB 09	4 Positions
2. Budget Officer III	25/2026	CPSB 10	1 Position

C. Department of Water, Sanitation, Environment, Natural Resources and Climate Change

Position	Job Ref No	Job Group	Available Post(s)
1. Environment Officer	26/2026	CPSB 09	3 Positions

D. Department of Roads, Public Works & Transport

Position	Job Ref No	Job Group	Available Post(s)
1. Chief Officer, Public Works and Transport	27/2026	CPSB 02	1 Position
2. Inspector III (Civil/Structural)	28/2026	CPSB 11	1 Position

E. Department of Gender, Culture and Social Services

Position	Job Ref No	Job Group	Available Post(s)
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1. Library Assistant II	29/2026	CPSB 11	1 Position
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F. Department of Administration, Public Service and Special Programs

Position	Job Ref No	Job Group	Available Post(s)
1. Director, Civic Education and Public Participation	30/2026	CPSB 03	1 Position
2. Deputy Director Human Resource Management	31/2026	CPSB 04	1 Position
3. Senior Assistant/Deputy Director Information and Public Communication	32/2026	CPSB 04	1 Position
4. Training & Management Analyst	33/2026	CPSB 10	1 Position
5. County Legal Counsel II	34/2026	CPSB 08	1 Position
6. Human Resource Management & Development Officer II	35/2026	CPSB 10	1 Position
7. Clerical Officer II	36/2026	CPSB 13	2 Positions
8. Sub-Ward Administrator Assistant III	37/2027	CPSB 13	182 Positions

G. Department of Agriculture, Livestock, Fisheries and Co-operatives

Position	Job Ref No	Job Group	Available Post(s)
1. Cooperative Officer I	38/2026	CPSB 09	4 Positions
2. Assistant Animal Health Officer III (Artificial Insemination)	39/2026	CPSB 11	15 Positions
3. Animal Health Assistant III (Meat Inspector)	40/2026	CPSB 12	12 Positions

H. Department of Education and Vocational Training

Position	Job Ref No	Job Group	Available Post(s)
1. Assistant ECDE Teacher III	41/2026	B3	185 Positions

I. Department of Lands, Housing and Urban Planning

Position	Job Ref No	Job Group	Available Post(s)
1. Physical Planner	42/2026	CPSB 09	1 Position

J. County Public Service Board

Position	Job Ref No	Job Group	Available Post(s)
1. Principal Human Resource and Development Officer	43/2026	CPSB 06	1 Position
2. Senior Human Resource and Development Officer	44/2026	CPSB 08	1 Position
3. ICT Officer I	45/2026	CPSB 09	1 Position

A. DEPARTMENT OF HEALTH SERVICES

1. Medical Specialists (Urologist) - CPSB 04 (1 Position)

a) Duties and Responsibilities

Reporting to the medical superintendent in charge, the specialist will: -

- i. Head the unit and discharge both clinical and administrative duties.
- ii. Provide guidance in their departments as consultants in their respective areas
- iii. Train students attached to the department
- iv. Perform general surgical procedures as needed to preserve patient's health safely
- v. Analyse records, reports, test results, or examination information to diagnose medical condition of patients
- vi. Explain procedures and discuss test results or prescribed treatments with patients
- vii. Monitor patient's conditions and progress and re-evaluate treatments as necessary
- viii. Refer patients to medical specialist or another practitioner when necessary

b) Requirements for Appointment

For appointment to this grade, an officer must have:

- i. Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Board;
- ii. Master's degree in the relevant field;
- iii. Certificate of Registration by the Medical Practitioners and Dentists Board;
- iv. Have current annual retention certificate by the Kenya Medical practitioners and Dentists Board;
- v. Must have served in the grade of Senior Medical officer for at least three (3) years
- vi. Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution.

Terms of Service: Three (3) Year Contract

Remuneration: As per SRC Circular

2. Medical Officer - CPSB 07 (5 Positions)

a) Duties and Responsibilities

An officer at this level will work under guidance of a senior officer. Duties and responsibilities will entail:

- i. Diagnosing, caring and treating diseases;
- ii. Performing medical and surgical procedures; preparing and responding to emergencies and disasters;
- iii. Participating in management of medicines, medical instruments and equipment;
- iv. Providing health education;
- v. Maintaining medical records, health Information and data;
- vi. Counselling patients and their relatives on diagnoses and bereavement;
- vii. Teaching and coaching medical students, nursing students and clinical officer interns; and

- viii. Preparing requisite documents for registration.

b) Requirements for Appointment

For appointment to this grade a candidate must have:

- i. Bachelor of Medicine and Bachelor of Surgery (M.B; Ch.B.) degree from an institution recognized by Medical Practitioners and Dentists Board;
- ii. Successfully completed one (1) year Internship from a recognized institution;
- iii. Registration license from the Medical Practitioners and Dentists Board; and
- iv. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

3. Assistant Director of Medical Services (Contract)-CPSB 05 (1 Position)

a) Duties and Responsibilities

Reporting to the Medical Superintendent, the officer will be: -

- i. Reviewing patients and instructing in writing all recommendations,
- ii. Undertaking 'first-on-call' duties
- iii. Managing health facilities at various tiers in communities;
- iv. Responding to intern calls;
- v. Training, supervising and mentoring Medical Officers (intern);
- vi. Performing emergency surgeries;
- vii. counselling patients and their relatives on diagnoses and bereavement;
- viii. teaching and coaching medical students, nursing students and clinical officer interns; and preparing requisite documents for registration;
- ix. carrying out health education and promotion;
- x. preparation of medical reports

b) Requirements for Appointment

For appointment to this grade a candidate must have:

- i. Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Board;
- ii. Certificate of Registration by the Medical Practitioners and Dentists Board;
- iii. Have current annual retention certificate by the Kenya Medical practitioners and Dentists Board;
- iv. Must have served in the grade of Senior Medical officer for at least three (3) years
- v. Senior Management Course lasting not less than four (4) weeks from a recognized institution.

Terms of Service: Three (3) Year Contract

Remuneration: As per SRC Circular

4. Senior Nursing Officer (BSN) - CPSB 08 (2 Positions)

a) Duties and Responsibilities

Reporting to the Nursing Officer in-Charge, the officer will be: -

- i. Responsible for the day to day nursing services in the county and sub county health facilities.
- ii. Assessing, planning, implementing nursing interventions and evaluating patient's outcomes; diagnosing common health conditions;
- iii. Providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses (IMAI), immunization and reproductive health;
- iv. Providing health education and counselling to patients/clients and community on identified health needs; referring patients and clients appropriately;
- v. Facilitating patients' admission and initiating discharge plans;
- vi. Maintaining records on patient's/clients health condition and care; ensuring a tidy and safe clinical environment;
- vii. Collecting and collating data for research; evaluating healthcare outcomes on patients/clients and preparing individualized reports;
- viii. Conducting assessment of school's health needs; planning, implementing interventions and preparing periodic reports;
- ix. Identifying occupational health needs and making appropriate recommendations.
- x. Supervise and train staff, interns and student Nurses

b) Requirements for Appointment

For appointment to this grade candidate must have:-

- i. Be a holder of a Degree in Nursing from a recognized training institute in Kenya
- ii. A registration certificate and a valid practicing license issued by the Nursing Council of Kenya
- iii. At least one (1) year professional experience

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

5. Kenya Registered Community Health Nurse III - CPSB 11 (40 Positions)

a) Duties and Responsibilities

- i. Assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
- ii. Providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), immunization, PMTCT, ante-natal care and delivery, providing health education and counselling to patients/clients and community on identified health needs; referring patients and clients appropriately;
- iii. Facilitating patients' admission and initiating discharge plans;
- iv. Maintaining records on patients'/client's health condition and care;
- v. Ensuring a tidy and safe clinical environment; and

- vi. Collecting and compiling data.

b) Requirements for Appointment

- i. Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- ii. Registration Certificate issued by the Nursing Council of Kenya;
- iii. Valid practicing license from Nursing Council of Kenya; and
- iv. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

6. Enrolled Community Health Nurse III CPSB 12 (5 Positions)

a) Duties and Responsibilities

- i. Reporting for day to day nursing services in the county and sub county health facilities;
- ii. Assessing, planning, implementing nursing interventions and evaluating patients' outcomes;
- iii. Providing appropriate healthcare service including integrated management of childhood illness (IMCI), immunization, PMTCT, ante-natal care and delivery, providing health education and counselling to patients/clients appropriately;
- iv. facilitating patients' admissions and initiating discharge plans;
- v. Maintain records on patient's/client's health condition and care;
- vi. ensuring a tidy and safe clinical environment;
- vii. Collecting and compiling data

b) Requirements for Appointment

For appointment to this grade, a candidate must have: -

- i. Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
- ii. Enrolment Certificate issued by the Nursing Council of Kenya;
- iii. Valid practising license from Nursing Council of Kenya; and
- iv. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

a) Duties and Responsibilities

- i. Taking history, examining, diagnosing and treating patient's common ailments at an outpatient or inpatient health facility;
- ii. Implementing community health care activities and liaison with other health workers;
- iii. Guiding and counselling patients, clients and staff on health issues;
- iv. Sensitizing patients and clients on preventive and promotive health services;

- v. Carrying out minor surgical procedures as per training and skill; and
- vi. Referring patients and clients to appropriate health facility.

b) Requirements for Appointment

- i. Diploma in Clinical Medicine Surgery or Clinical Medicine and Community Health from a recognized institution;
- ii. Certificate of Registration from the Clinical Officer's Council;
- iii. Valid practicing license; and
- iv. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

a) Duties and Responsibilities

- i. Receiving and scrutinizing laboratory requisition forms and specimens;
- ii. Preparing clients for collection of specimens;
- iii. Receiving, collecting, labelling and registering patients' specimens;
- iv. Preparing stains and reagents;
- v. Recruiting, preparing and bleeding of blood donors for transfusion services;
- vi. Performing blood grouping, storing blood products according to their requirements;
- vii. Screening for blood transfusion transmissible infections;
- viii. Issuing blood and blood products to peripheral health facilities;
- ix. Preparing blood products;
- x. Collecting and analyzing data;
- xi. Processing the specimen according to the specified Standard Operating Procedures (SOP);
- xii. Supervising the disinfection, washing and sterilization of apparatus; and
- xiii. Mentoring and coaching trainees on practical attachment.

b) Requirements for Appointment

- i. Bachelor's Degree in Medical Laboratory Sciences or any other equivalent qualifications from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- ii. Certificate of registration issued by the Kenya Medical Laboratory Technicians and Technologists Board(KMLTTB);

- iii. Valid practicing license from Kenya Medical Laboratory Technicians and Technologists Board; and
- iv. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

9. Medical Laboratory Technologist III - CPSB 11 (8 Positions)

a) Duties and Responsibilities

Reporting to the Lab-Technologist in-Charge/ Facility- In – charge, the officer will: -

- i. Prepare cultures of tissue samples
- ii. Provide laboratory diagnostic services to ensure there is provision of quality health services in the County and sub-County health facilities.
- iii. Establish and monitor programs that ensure data accuracy
- iv. Microscopically examine slides of bodily fluids
- v. Cross-match blood for transfusions
- vi. Chemically analyse blood or urine for toxic components
- vii. Analyse lab reports for accuracy
- viii. Operate and calibrate equipment
- ix. Deliver test results to physicians, researchers or patients
- x. Collect and study blood samples to determine morphology

b) Requirements for Appointment

- i. Diploma in medical laboratory sciences or any other equivalent qualifications from an institution recognized by the Kenya Medical Laboratory technicians and Technologist board.
- ii. Have a Registration certificate and valid practicing license issued by the Kenya Medical Laboratory Technician & Technologist Board.
- iii. Certificate n computer application skills from a recognized institution.

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

10. Assistant Health Records & Information Management Officer III - CPSB 11 (5 Positions)

a) Duties and Responsibilities

- i. Receiving and documenting patients at hospital reception;
- ii. Registering and booking appointment for patients to clinics and consultants;
- iii. Storing and retrieving medical records documents;
- iv. Preparing clinics; updating bed bureau;
- v. Editing of patient case records;
- vi. Gathering data from different sources; capturing data from service points;
- vii. Maintaining record safety and confidentiality;
- viii. Storing and retrieving medical records;

- ix. Balancing daily bed returns;
- x. Creating and maintaining master index;
- xi. Updating patient master index;
- xii. Directing patients to relevant clinics;
- xiii. Scheduling of patients to the consultants and speciality clinics;
- xiv. Assigning codes to diseases and surgical procedures according to the International Classification of Diseases and Procedures in Medicine; and
- xv. Preparing Health records and reports.

b) Requirements for Appointment

- i. Diploma in Health Records and Information Technology from a recognized institution;
- ii. Must be a registered member of Association of Medical Records Officers (AMRO) Kenya; and
- iii. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

11. Nutrition and Dietetics Officer - CPSB 09 (1 Position)

a) Duties and Responsibilities

Reporting to the Facility in charge, the officer will:

- i. Preparing and implementing therapeutic diets for outpatients and inpatients
- ii. Providing guidelines on therapeutic diets for existing and emerging diseases for hospital use and home-based care and other institutions
- iii. Treating and counselling patients using specialized dietetic nutritionally modified products
- iv. Implementing the nutrition and dietetic processes including screening, assessing, formatting and implementing nutrition interventions and evaluating outcomes
- v. Providing nutrition support to inpatient management in health care facilities
- vi. Developing and disseminating nutrition behaviour change communication, education and communication materials
- vii. Implementation of nutrition health programs
- viii. Collecting and compiling nutrition and dietetic data

b) Requirements for Appointment

- i. Bachelor's degree in any of the following disciplines; Foods, Nutrition & Dietetics, Dietetics/Clinical Nutrition, Food Science and Nutrition or Home Economics from a recognized institution
- ii. Registration by the Council of the Institute of Nutritionists and Dietetics (CIND)

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

12. Nutrition and Dietetics Technologist III - CPSB 11 (6 Positions)

c) Duties and Responsibilities

Reporting to the Facility in charge, the officer will be:

- i. Implementing nutrition programs
- ii. Providing nutrition services in health care facilities
- iii. Conducting nutrition assessments
- iv. Collecting and compiling nutrition data
- v. Providing nutrition health education and demonstrations
- vi. Counselling of patients with specific nutritional needs
- vii. Monitoring preparation of therapeutic feeding programs
- viii. Promoting maternal, infant and young children feeding programs
- ix. Providing micronutrient supplementation

d) Requirements for Appointment

- i. Diploma in community nutrition, clinical nutrition or nutrition and dietetics from a recognized institution
- ii. Registration by the council of the Institute of Nutritionists and Dieticians (CIND)
- iii. Competence in computer applications

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

13. Public Health Officer - CPSB 09 (1 Position)

a) Duties and Responsibilities

- i. Supervising and guiding other staff working under the officer
- ii. Identifying public health issues at the community level.
- iii. Assessing health needs in the community
- iv. Coordinating sanitation and hygiene programmes in the community.
- v. Sensitizing communities on food and water safety measures.
- vi. Spearhead the CLTS process aimed to deliver village open defecation free
- vii. Conducting Training for Public Health Trainees, Community Own Resource Persons (CORPS). Community based health volunteers (CHVs) and Community Health
- viii. committee (CHCs) on Public Health Issues. Implementing public health programmes and projects.
- ix. Inspecting homesteads, markets, commercial premises, trading centres to ensure cleanliness and sanitary requirements are maintained.
- x. Implementing vector, vermin and rodent control measures.
- xi. Collecting water and food samples for bacteriological and chemical analysis.
- xii. Initiating and implementing community-based health care programmes. Implementing integrated mosquito control and other public health strategies.
- xiii. Organizing health days to advise communities on common public health issues.
- xiv. Following up on proper collection and disposal of solid waste in markets and other dwelling premises in towns.
- xv. Defaulter tracking and reporting of Tuberculosis and other immunizable diseases
- xvi. Issuing of intimation and statutory notices
- xvii. Collecting and maintaining up to date records of services rendered

b) Requirements for Appointment

- i. Bachelor's Degree in Environmental or Public Health from a recognized institution.
- ii. Registered by a relevant regulatory body
- iii. One-year relevant experience

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

14. Assistant Public Health Officer III - CPSB 11 (5 Positions)

a) Duties and Responsibilities

- i. Mobilize, sensitize and advise the community on matters related to public health at household level.
- ii. Refer health cases to health facilities.
- iii. Inspect homesteads, markets, commercial premises, trading centres to ensure cleanliness and sanitary requirements are maintained
- iv. Assess health needs in the community.
- v. Spearhead the CLTS process aimed to deliver village open defecation free.
- vi. Initiate local community mobilization processes and promote / oversee the formation of user groups for programme implementation.
- vii. Identify public health issues at household level
- viii. Organize health days to advice communities on common public health issues.
- ix. Defaulter tracking and reporting of Tuberculosis and other immunizable diseases
- x. Implement vector, vermin and rodent control measures
- xi. Issuing of intimation and statutory notices

b) Requirements for Appointment

- i. Diploma in Environmental or Public Health from a recognized institution.
- ii. Registered by a relevant regulatory body
- iii. One-year relevant experience

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

15. Public Health Assistant III - CPSB 12 (2 Positions)

a) Duties and Responsibilities

- i. Mobilizing, sensitizing and advising communities on matters related to environmental health;
- ii. Referring health cases to relevant health facilities;
- iii. Identifying environmental health issues at household level;
- iv. Organizing community health days to advise communities on common public health issues;
- v. Collecting and maintaining up to date records of services rendered

b) Requirements for Appointment

- i. Certificate in Environmental Health Science or Public Health Technology from a recognized institution; and
- ii. Certificate in Computer Application Skills from a recognized institution

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

16. Medical Social Worker I - CPSB 10 (1 Position)

a) Duties and Responsibilities

- i. Identifying needy clients for social medical support;
- ii. Evaluating and assessing clients;
- iii. Sensitizing and enrolling clients to SHIF;
- iv. Counselling patients;
- v. Conducting home visits to discharged patients;
- vi. Disseminating treatment literacy information, education and communication forming part of a health team in addressing psychosocial effects related to patients' diagnosis, prognosis and future resettlement;
- vii. Counselling of patients particularly in cases associated with pandemic diseases, mental illness, HIV/AIDS, epilepsy, Tuberculosis among others; and
- viii. Facilitating psychosocial support groups at facility and community levels.

b) Requirements for Appointment

- i. Bachelor's degree in any of the following disciplines: Medical Social Work, Mental Health, Psychology or equivalent qualification from a recognized institution; and
- ii. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

17. Medical Social Worker III - CPSB 11 (3 Positions)

a) Duties and Responsibilities

- i. Assessing psycho-social history of patients/clients;
- ii. Recording psycho-social history of patients/clients; identifying needy clients for psycho- social support;
- iii. Verifying supportive documents provided by patients/clients;
- iv. Collecting patient/clients' bio-data including relevant interventions; and
- v. Sensitizing and enabling enrolment of clients to health insurance covers.

b) Requirements for Appointment

- i. Kenya Certificate of Secondary Education (KCSE) mean grade C (plain) or its equivalent qualification; and
- ii. Diploma in any of the following disciplines: Medical Social Work, Mental Health, Psychology or equivalent qualification from a recognized institution; and
- iii. Certificate in Computer Application Skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

18. Health Promotions Officer - CPSB 09 (4 Positions)

a) Duties and Responsibilities

An officer at this level shall be responsible for implementation of community health promotion projects, programs and activities which include: -

- i. Collecting data for research on health promotion;
- ii. Developing and implementing Health Operation Plans (HOP);
- iii. Carrying out Health Promotion Stakeholder Mapping in the community;
- iv. Developing and disseminating health information/education and materials;
- v. Steering health promotion activities in health facilities;
- vi. Creating awareness on prevention and control of diseases;
- vii. Training Community Health Assistants on health promotion;
- viii. Mobilizing and educating community groups on priority health promotion issues;
- ix. Mobilizing local resources for implementation of health promotion programs;
- x. Organizing shows and exhibitions; and
- xi. Compiling and disseminating health promotion reports

b) Requirements for Appointment

For appointment to this grade, a candidate must have: -

- i. Bachelor's Degree in Health Promotion and Education from a recognized institution;
OR
Bachelor's Degree in any of the following disciplines: Health Communication, Community Health, Medical Anthropology or Sociology from a recognized institution plus a Diploma in Health Promotion from a recognized institution; and
- ii. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

19. Radiographer III - CPSB 11 (6 Positions)

a) Duties and Responsibilities

- i. Providing radiographic services to the patients;
- ii. Processing, verifying and maintaining information relating to patients; and
- iii. Ordering and maintaining records of radiographic and photographic supplies.

b) Requirements for Appointment

- i. Kenya Certificate of Secondary Education (KCSE) mean grade C (plain) with grade C (plain) in English/Kiswahili, Biology/Biological Sciences or Physics/Physical Sciences and C- in Mathematics;
- ii. Diploma in any of the following: Diagnostic Radiography/Medical Imaging Sciences, Ultrasound, Computerized Tomography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine, Radiation Therapy and Digital Medical imaging equipment or its equivalent from a recognized Institution;
- iii. Registration Certificate and valid practicing license issued by Radiation Protection Board; and
- iv. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

20. Pharmaceutical Technologist III - CPSB 11 (5 Positions)

a) Duties and Responsibilities

- i. Dispensing drugs/medicines to patients under supervision of a senior officer;
- ii. Receiving, interpreting and processing prescriptions;
- iii. Recording prescriptions in a pharmacy unit;
- iv. Pre-packing, repacking and writing instructions on labels;
- v. Counselling patients on usage of drugs in a pharmacy unit;
- vi. Maintaining drug registers/books; and
- vii. Stocktaking of drugs and medicinal devices on monthly basis.

b) Requirements for Appointment

- i. Diploma in Pharmacy or Pharmaceutical Technology from a recognized institution;
- ii. Be registered and licensed by Pharmacy and Poisons Board; and
- iii. Certificate in computer application skills.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

21. Assistant Community Oral Health Officer III - CPSB 11 (1 Position)

a) Duties and Responsibilities

- i. Participating in oral health demonstrations, exhibitions and giving lectures to communities and schools;
- ii. Collecting data for fluoride testing in water samples, analyzing and interpreting results and advising the relevant authorities accordingly;
- iii. Diagnosis and treatment of common dental conditions, temporary and permanent dental restorations, reducing simple fractures of jaws, extractions and disimpactions, drainage of dental abscess, suturing to stop bleeding, and prescription of analgesics and anti-biotic.

b) Requirements for Appointment:

- i. Kenya Certificate of Secondary Education (KCSE) mean grade C (plain) and grade C (plain) in English/Kiswahili and Biology/Biological Sciences and grade C- (minus) in either Chemistry, Physics/Physical Sciences, Mathematics or General Sciences; and
- ii. Diploma in Community Oral Health from Kenya Medical Training College or its equivalent from a recognized institution.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

22. Orthopaedic Technologist III - CPSB 11 (2 Positions)

a) Duties and Responsibilities

Reporting to the facility /department- in -charge, the officer will: -

- i. Develop assistive and adaptive devices and equipment commonly used in Orthopaedic Technology
- ii. Provide guidance in the development of procedures for the department
- iii. Make decisions regarding work processes based on established guidelines
- iv. Prioritize and organize work to meet changing conditions

b) Requirements for Appointment:

- i. Diploma in Orthopaedic Technology from KMTC or approved government medical training institution
- ii. Member of the National Association for Orthopaedic Technologists in Kenya
- iii. Knowledge of modern orthopaedic equipment., plaster technology, appliances and materials
- iv. Knowledge of affirmative action and rights of persons with disabilities
- v. Ability to assess client needs, design, make fit and train users on a variety of adaptive devices and equipment
- vi. Demonstrable skills and experience in orthopaedic technology using modern equipment and tools
- vii. Certificate in computer application skills from a recognized institution

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

23. Psychological Counsellor II - CPSB 10 (1 Position)

a) Duties and Responsibilities

- i. Conducting client intake and individual counselling sessions; and
- ii. Keeping appropriate records.

b) Requirements for Appointment

- i. Bachelor's Degree in Counselling or a Bachelor's Degree in any of the Social Sciences with a Post-Graduate Diploma in counselling from a recognized institution; and
- ii. Registration with the Kenya Counselling Association (KCA).

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

B. DEPARTMENT OF FINANCE, ECONOMIC PLANNING AND ICT

1. Internal Auditor I - CPSB 09 (4 Positions)

a) Duties and Responsibilities

Reporting to the Principal Internal Auditor, he or she will be responsible for:

- i. Assisting in undertaking audit assignments
- ii. Preparing internal audit reports on the County Government and submits recommendations
- iii. Monitoring implementations of recommendations raised after review of internal audit report Assisting in the training of staff in the audit unit

b) Requirements for Appointment

- i. Bachelor's degree in Accounting and Finance or its equivalent from a recognized institution and CPA II or CPA (K);
- ii. Proficiency in computer applications.

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

2. Budget Officer III - CPSB 10 (1 Position)

- i. Gathering, compiling and analyzing information on commitment and expenditure trends and initiating appropriate corrective action as may be required;
- ii. Compiling and formatting financial estimates
- iii. Taking initial action on budget monitoring; and
- iv. Preparing reports and brief on budgetary policy issues

a) Requirements for Appointment

- i. For direct appointment to this grade, a candidate must be in possession of either;

Bachelor's Degree in any of the following area; Commerce (Finance option), Business Management or Finance, Economics, Business Administration or Finance or

Any other Bachelor's degree with Certified Public Accountant II (CPA II) qualification

- ii. Proficiency in computer applications.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

C. DEPARTMENT OF WATER, SANITATION, ENVIRONMENT, NATURAL RESOURCES AND CLIMATE CHANGE

1. Environment Officer - CPSB 09

(3 Positions)

a) Duties and Responsibilities

An officer at this level will be deployed to head a section in headquarters or to head a Sub-county station and will be reporting to the Director Environment and Natural Resources. The duties and responsibilities will include:

- i. Implementation and evaluation of department's strategic plans, programmes and activities at the sub county;
- ii. Representing the department in all sub-county forums;
- iii. Ensure public participation in Government service delivery;
- iv. To handle waste management and sanitation within the Sub county.
- v. Collect grass root information on environment, natural resources programs and service delivery and convey to spearhead on policy formulation;
- vi. Supervision of environment, natural resources and agroforestry programs and services in the sub-county;
- vii. Compilation of reports as regularly as may be required;
- viii. Any other duty that may be assigned from time to time by his/her senior

b) Requirements for Appointment

For direct appointment to this grade, a candidate must:

- i. Must be a holder of a degree in either Environmental Science, Environmental Health Natural Resources, Conservation Biology or its equivalent from a recognised institution
- ii. Must be registered with relevant body
- iii. Be computer literate;

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

D. DEPARTMENT OF ROADS, PUBLIC WORKS AND TRANSPORT

1. Chief Officer, Public Works and Transport - CPSB 02

(1 Position)

a) Duties and Responsibilities

The Chief Officer shall be the Accounting and Authorized Officer in respect of exercise of delegated power and shall be responsible to the respective County Executive Committee Member for:

- i. The administration of a County Department as provided under section 45 of the County Government Act.
- ii. Oversee management of Finances, preparation and submission of the Budget estimates, Annual plans and Programs.
- iii. Formulation and implementation of policies and plans

- iv. Development and implementation of strategic sector development plans, performance contracting and appraisal.
- v. Formulation and Implementation of County programs to conform to Vision 2030 goals.
- vi. Promotion of National values and principles of Governance as outlined in Article 10 and 232 of the Constitution of Kenya.

b) Requirements for Appointment

- i. Be a Kenyan citizen
- ii. Hold at least a relevant first degree from a recognized University in Kenya. Master's degree will be an added advantage.
- iii. Having attended a Senior Management Course from a recognized institution will be an added advantage.
- iv. Membership to a relevant professional body is an added advantage
- v. Have knowledge, experience and distinguished career of not less than 10 years, five of which in a senior management position.
- vi. Proven ability in leadership and Management.
- vii. Capable of working under pressure to meet strict deadlines to enable the County Government achieve her Vision.
- viii. Satisfy the requirements of Chapter Six (6) of the Constitution.
- ix. Be conversant with the constitution of Kenya and Devolution related legislation.
- x. Demonstrate thorough understanding of the County Government plans
- xi. Fulfilled requirements of Chapter Six of the Constitution

Terms of Service: Three (3) year contract

Remuneration: As per SRC Circular

2. Inspector III (Civil/Structural) - CPSB 11 (1 Position)

a) Duties and Responsibilities

- i. Preparing preliminary drawings;
- ii. Reading and interpreting engineering drawings in relations to the architect's sketches and incorporating these details in the preliminary drawings; and
- iii. Maintaining accurate project documentations including drawings, reports and correspondences.

b) Requirements for Appointment

For direct appointment to this grade, a candidate must: -

- i. Be in possession of a Diploma in any of the following disciplines; Building Engineering, Civil/Structural Engineering, Building Construction, Architecture or its equivalent and relevant qualifications from a recognized institution; and
- ii. Be computer literate.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

E. DEPARTMENT OF GENDER, CULTURE AND SOCIAL SERVICES

1. Library Assistant II - CPSB 11

(1 Position)

a) Duties and Responsibilities

Duties at this level will include;

- i. preparation of materials for binding;
- ii. shelf arrangement;
- iii. provision of reference services to readers;
- iv. filing of catalogue cards and press cuttings;
- v. Charging and discharging library materials.

b) Requirements for Appointment

- i. Kenya Certificate of Secondary Education (KCSE) mean Grade C or its equivalent qualification with at least a C in either Mathematics, English or Kiswahili;
- ii. A Diploma in Library Studies or Information Science or their recognized equivalent qualification from a recognized Institution; and
- iii. Proficiency in computer applications.

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

F. DEPARTMENT OF ADMINISTRATION, PUBLIC SERVICE AND SPECIAL PROGRAMS

1. Director, Civic Education and Public Participation – CPSB 03

(1 Position)

(a) Duties and Responsibilities

An officer at this level will be responsible for:

- i. Formulating and implementing policies on civic education and public participation
- ii. Coordinating public participation forums in county planning and budgeting processes
- iii. Developing civic education materials and programs
- iv. Ensuring compliance with legal frameworks on public participation
- v. Liaising with stakeholders, including NGOs, community groups, and development partners
- vi. Supervising and managing staff within the directorate
- vii. Preparing reports on civic education and participation activities
- viii. Promoting transparency, accountability, and citizen involvement in governance
- ix. Monitoring and evaluating civic education programs

(b) Requirements for Appointment:

For appointment to this grade, an officer must

- i. Bachelor's degree in any of the following: Political Science, Social Sciences, Public Administration, Sociology, Communication & Development Studies or equivalent qualification
- ii. Have a minimum of five (5) years' experience in a senior administrative position.
- iii. Master's degree in a relevant field (added advantage)

- iv. Senior Management course lasting not less than four (4) weeks
- v. Proficiency in computer applications
- vi. Demonstrated professional competence and managerial capability

Terms of Service: Three (5) Year Contract

Remuneration: As per SRC Circular

2. Deputy Director Human Resource Management – CPSB 04 (1 Position)

(a) Duties and Responsibilities

An officer at this level will be deputise the Director for Human Resource Management and Development.

Specific Responsibilities will include:

- i. Implementation of human resource management policies, rules and regulations and ensuring adherence to the laid down procedures, rules and regulations;
- ii. analysing the impact of the human resource management policies, rules and regulations on the staff in the Department;
- iii. advising the Director Human Resource and Development on the delegated powers and ensuring proper implementation and scope on the professional human management standards and ensuring that the standards are maintained in the Department;
- iv. Advising the Department on succession management, human resource planning/utilization of human resources;
- v. Advising the departments on career development and initiating development and review of schemes of service;
- vi. Interpretation of Labour Laws and other statutes that impact on Human Resource Management in the Department.

(b) Requirements for Appointment:

For appointment to this grade:

- i. Bachelor's degree in the following disciplines: - Public Administration, Human Resource management or any social sciences from a recognized university;
- ii. Master's degree in HR related field is an added advantage
- iii. Administration, Public Administration or any related field from a recognized institution will be an added advantage;
- iv. Senior Management course lasting not less than four (4) weeks Proficiency in computer application skills;
- v. Certified Human Resource Professional and a member of IHRM and of good standing.
- vi. Meets the requirements of Chapter Six of the Constitution of Kenya, 2010.

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

3. Senior Assistant/Deputy Director Information & Public Communications – CPSB 04 (1 Position)

(a) Duties and Responsibilities

An officer at this level will head the Public Communication Unit in the County Government and will be responsible to the Director of Information and Public Communications. Specific duties and responsibilities will entail:

- i. Identifying County Government events in a specific sectoral area that require packaging for dissemination to the media and the public;
- ii. Preparing and organizing fora where County Government policies, programmes and projects can be propagated and promoted;
- iii. Gathering information on policies, programmes, significant events and how they impact on customers and disseminating the same to the public/media;
- iv. Ensuring proper projection of corporate image of the organization;
- v. Carrying out research based on both local and international press on possible causes of negative publicity on County Government and developing appropriate interventions.
- vi. Closely liaising with the Public Communications Office on cross cutting issues that require harmonization and dissemination centrally;
- vii. Liaising with the media in undertaking general public relations work, including direct question and answer sessions by Kenyans on various topical issues on behalf of the County Government;
- viii. Maintaining an effective and updated website; and facilitating printing of publicity materials.

(b) Requirements for Appointment:

For appointment to this grade, an officer must:

- i. Have a bachelor's degree in any of the following disciplines: Communication studies, Mass Communication, Journalism, Public relations, Information Science, International relations or any other social science
- ii. Have served in the grade of Assistant Director of Public Communications, or in a comparable and relevant position in the Public Service for a minimum period of three (3) years;
- iii. Master's Degree in any of the following disciplines: Communication Studies; Mass Communication; Journalism, Public Relations; Information Science, International Relations, Social Sciences or any other approved equivalent qualification from a recognized institution is an added advantage.
- iv. Senior Management Course lasting not less than four (4) weeks Proficiency in computer application skills
- v. Possess good oral and written communication skills in both English and Kiswahili;
- vi. Be of high integrity, motivated, and a team player;
- vii. Possess advanced computer application skills; and
- viii. Have demonstrated professional competence and managerial capability as reflected in work performance and results.

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

4. Training Management Analyst - CPSB 10 (1 Position)

a) Duties and Responsibilities

Duties and responsibilities at this level will entail

- i. Coordinating, Collecting, Processing, Management and Storage of management information data such as data on staff Training and Development activities,
- ii. Preparation of appraisal reports, Skills Inventory, Complement Control and
- iii. Designing Management Information Systems.

b) Requirements for Appointment

For appointment to this grade, an officer must have: -

- i. Bachelor's degree in any of the following: Management Science, Computer Science, Information Science or any other degree in a relevant field from a recognized university;
OR
- ii. Bachelor's degree in Social Sciences or a Bachelor of Science degree, and an advanced certificate or Post-Graduate Diploma in Computer/Information Science or any other equivalent but relevant qualification from a recognized institution; and
- iii. Certificate in computer application skills from a recognized institution.

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

5. County Legal Counsel II - CPSB 08 (1 Position)

a) Duties and Responsibilities

The Officer will be responsible to the Office of the County Attorney and reports directly to the County Solicitor. Duties and responsibilities at this level will entail;

- i. Undertaking Research on assigned legal issues;
- ii. Attends court and other tribunals and represents the County Government and its agencies/ institutions in cases where the County Government or agencies/institutions are parties;
- iii. Supporting the County Legal Department and various County Departments in drafting various legislative proposals, policies and regulations;
- iv. Giving legal opinions on matters relating to County Government functions;
- v. Drafting, vetting and interpreting document and agreement for and on behalf of the County Government and its agencies;
- vi. Dealing with applications for grants of representation including all those which will be annexed, confirmation thereof, issue of citations and related matters; and
- vii. Performing any other duties that may be assigned from time to time.

b) Requirements for Appointment

- i. Be a Kenyan citizen;
- ii. Bachelor of Law (LL.B) Degree from a recognized institution;
- iii. Postgraduate Diploma in Legal studies from Kenya School of Law;

- iv. Admission as an advocate in the High Court of Kenya;
- v. Current Practicing Certificate;
- vi. Fulfilled all the requirements of Chapter six (6) of the Constitution of Kenya, 2010;
- vii. Proficiency in computer applications; and
- viii. Demonstrate understanding of National Values and Principles of Governance and Public Service as stipulated in Article 10 232 of the Constitution of Kenya 2010.

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

6. Human Resource Management & Development Officer II - CPSB 10 (1 Position)

a) Duties and Responsibilities

This is the entry and training grade for the Human Resource Management officers' cadre. An officer at this grade will perform a variety of Human Resource Management duties of limited scope and complexity under the guidance and supervision of a more senior officer in a medium sized department or in a section within the Human Resource Division. Specific duties and responsibilities will entail: -

- i. Verification of information relating to recruitment, appointment, transfers, Human Resource Management records and complement control;
- ii. Processing cases for the County Human Resource Management Advisory Committee;
- iii. Assisting in the implementation of the decisions thereof;
- iv. Supervising and guiding clerical staff in the Division/Section; and
- v. Performing any other duties as may be assigned.

b) Requirements for Appointment

- i. For appointment to this grade, a candidate must have a degree in Social Sciences such as Government, Sociology, Economics, Public/Business Administration, Human Resource/Personnel Management or any other relevant qualification from a recognized university/institution;
- ii. Active membership to the Institute of Human Resource Management (IHRM); and
- iii. Proficiency in computer applications;

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

7. Clerical Officer II - CPSB 13 (2 Positions)

a) Duties and Responsibilities

An officer at this level will be responsible for:

- i. Compiling statistical records
- ii. Sorting, filing and dispatching letters
- iii. Maintaining an efficient filing system;
- iv. Processing appointments, promotions, discipline, transfers and other related duties in human resource management

- v. Computation of financial or statistical records based on routine or special sources of information
- vi. Preparing payment vouchers
- vii. Compiling data and drafting simple letters

b) Requirements for Appointment

- i. Kenya Certificate of Secondary Education (KCSE) mean grade C Plain or its approved equivalent;
- ii. Proficiency in computer applications.
- iii. Fulfilled requirements of Chapter Six of the Constitution

Terms of Service: Permanent and Pensionable

Remuneration: As per SRC Circular

8. Sub-Ward Administrator Assistant III - CPSB 13 (182 Positions)

Item No.	Sub County	Ward	Sub Location
1.	BOMET CENTRAL	Chesoan	Sibaiyan
2.			Kamogoso
3.			Kapkoros
4.			Kiplelji
5.			Chesoan
6.		Mutarakwa	Kanusin
7.			Kapsangaru
8.			Sach Ang'wan
9.			Tarakwa
10.			Solyot
11.		Ndaraweta	Kapnariet
12.			Ngainet
13.			Teganda
14.			Nyangores
15.		Silibwet Township	Chepngaina
16.			Kapsimotwa
17.			Motigo
18.			Silibwet
19.		Singorwet	Aisaik
20.			Kitoben
21.			Salaik
22.			Singorwet
23.			Kabungut
24.	BOMET EAST	Chemaner	Chambori
25.			Chemaner
26.			Atebwo
27.			Lelkatet
28.			Sitotwet

29.			Kapsigirio	
30.		Kembu	Chepkitwal	
31.			Kaporuso	
32.			Kipyosit	
33.			Kongotik	
34.			Tegat	
35.		Kipreres	Kapliyo	
36.			Kiplabotwa	
37.			Kipreres	
38.			Ndubai	
39.			Olokyin	
40.			Toronik	
41.		Longisa	Cheboin	
42.			Emitiot	
43.			Kapkimolwa	
44.				Kiptulwa
45.			Koibeiyon	
46.			Samituk East	
47.		Merigi	Bukacha	
48.			Tumoiyot	
49.			Tiroto	
50.			Merigi	
51.			Kapsimbiri	
52.	CHEPALUNGU	Chebunyo	Cheboyo	
53.			Chebunyo	
54.			Kaboson	
55.			Kamogiboi	
56.			Kamongil	
57.			Kataret	
58.			Mogor	
59.			Nogirwet	
60.			Roborwo	
61.			Tilangok	
62.		Kong'asis	Kabema	
63.			Kiboson	
64.			Kimaya	
65.			Kiriba	
66.			Koimeret	
67.				Makimeny
68.			Mengwet	
69.			Segemik	

70.			Cheptagum
71.			Goitabsilibwet
72.			Itembe
73.		Nyangores	Kabisoge
74.			Kapkesosio
75.			Kimenderit
76.			Nyambugo
77.			Kyogong
78.			Areiyet
79.			Chepkosa
80.			Kapsabul
81.			Kipkeigei
82.		Sigor	Lelaitich
83.			Sigor
84.			Sugumerga
85.			Tumoi
86.			Lugumek
87.			Bingwa
88.			Chelelach
89.			Chepwostuiyet
90.			Kabisimba
91.		Siongiroi	Kapoleseroi
92.			Kipsuter
93.		Boito	Besiobei
94.			Cheptabach
95.			Chemelet
96.			Michira
97.			Kapsigowo
98.			Kaptembwo
99.			Kaptien
100.			Kabiangek
101.			Cheibei
102.	KONOIN		Kamogomon B
103.		Chepchabas	Chemosit
104.			Chepchabas
105.			Chepkembe
106.			Soet
107.		Embomos	Bosto
108.			Cheptalal
109.			Kimarwandi
110.			Koroitik

111.			Kirimose
112.			Kugerwet
113.			Satiet
114.			Siomo
115.			Sotit
116.			Taboino
117.			Tabain
118.			Kusumek
119.			Kitala
120.			Embomos
121.		Kimulot	Chebangang
122.			Chemalal
123.			Kapsengere
124.			Kapset
125.			Kapsinendet
126.		Mogogosiek	Chepkochun
127.			Cheptingting
128.			Rusea
129.			Kapken
130.			Mogonjet
131.			Ngererit
132.			Kaproret
133.			Simoti
134.			Kaptengecha
135.			Saseta
136.			Chebongi
137.			Emitiyot
138.			Kapchepkoro
139.		Chemagel	Kamirai
140.			Kipajit
141.			Sotik
142.			Yaganek
143.			Kaplong
144.			Balek
145.			Chebilat
146.	SOTIK		Chebirbelek
147.			Cheptangulegei
148.		Kapletundo	Sironet
149.			Kapkesembe
150.			Kapkoitim
151.			Kenene
152.			Keronjo

153.			Kimawit
154.			Kimolwet
155.			Togomin
156.		Kipsonoi	Motiret
157.			Kinyelwet
158.			Komirmir
159.			Kamenes
160.			Kapkelei
161.			Kapkures
162.			Kipsonoi
163.			Oldebesi
164.			Sigorian
165.		Ndanai/Abosi	Abosi
166.			Chepkeigei
167.			Cheplelwa
168.			Gelegele
169.			Kapchumbe
170.			Kaplomboi
171.			Kipsimbol
172.		Kipsingei	
173.		Koiyet	
174.		Ndanai	
175.		Rongena/Manaret	Mabwaita
176.			Burgei
177.			Chebilat
178.			Kipngosos
179.			Manaret
180.			Monire
181.			Ngariet
182.			Saruchat

(a) Duties and Responsibilities

- i. Coordinating the distribution of financial, human and material resources to support service delivery and project execution in the areas of jurisdiction
- ii. Disseminating information and county government policies to the public in his/her area of jurisdiction.
- iii. Coordinating and facilitating citizen participations in the development of policies plans and delivering of services
- iv. Facilitating inter-governmental relations and conflict resolutions
- v. Chairing the village council meetings
- vi. Implementing government policies in the sub- ward
- vii. Providing linkage between the office and the community
- viii. Report calamities in the area of jurisdiction
- ix. Developing programs and projects to empower the community
- x. Liaising with stake holders in organizing citizen public participation forums

- xi. Enhancing administrative capacity for effective functions and governance at local level
- xii. Identifying developments projects
- xiii. Maintaining and upgrading furniture and office equipment inventory
- xiv. Facilitating movement of assets
- xv. Facilitating general maintenance of building and furniture
- xvi. Facilitating logistics for meetings, conferences and other special events in the sub-ward
- xvii. Collecting and collating data on development activities

(b) Requirements for Appointment

This is an entry level grade. For appointment to this grade, a candidate must have:

- i. KCSE mean grade of D+ and above
- ii. Must be a resident of the area
- iii. Must be a person of high integrity
- iv. Self-driven and ability to work under minimal supervision
- v. Team player with good communication skills

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

G. DEPARTMENT OF AGRICULTURE, LIVESTOCK, FISHERIES AND COOPERATIVES

1. Cooperative Officer I - CPSB 09 (4 Positions)

a) Duties and Responsibilities

- i. Implementing cooperative activities/programmes:
- ii. Advising cooperative societies on proper conduct of meetings:
- iii. Evaluating new and existing cooperative societies and
- iv. Enforcing cooperative legislation

b) Requirements for Appointment

- i. Bachelor's degree in any of the following; Commerce, Agriculture, Economics (Upper 2nd), Agriculture Economics, Agri-business, Cooperative Management, Cooperative Business, Law or Finance from an institution recognized
- ii. Certificate in computer application from a recognized institution

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

2. Assistant Animal Health Officer III (Artificial Inseminators) - CPSB 11 (15 Positions)

a) Duties and Responsibilities

- i. Carry out artificial insemination;
- ii. Advise dairy farmers on breeding practices and breeding technologies;
- iii. Perform breeding soundness examination on cows and selection;
- iv. Recording breeding services carried out in farms;
- v. Carrying out training on farmers and other stakeholders.

b) Requirements for Appointment

- i. Diploma in Animal Health from a recognized institution;
- ii. Must be registered with Kenya Veterinary Board (KVB);
- iii. Certificate in Artificial Insemination from a recognized institution;
- iv. Certificate in Computer Application Skills;
- v. Certificate in Meat Inspection from Meat Training Institute will be an added advantage.

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

3. Animal Health Assistant III (Meat Inspector) - CPSB 12 (12 Positions)

a) Duties and Responsibilities

- i. Undertake regular animal meat inspection;
- ii. Inspect establishment engaged in slaughtering livestock and processing meat;
- iii. Determines that ingredients used in processing and marketing meat and meat products comply with the standards of purity and grading and that products are not adulterated or misbranded;
- iv. Inspect processing areas to ensure sanitary conditions are maintained;
- v. Issue certificate of transport for meat transportation;
- vi. Provide livestock extension services;
- vii. Participate in disease control, surveillance and reporting; and
- viii. Supervision of livestock sale yards/livestock markets.

b) Requirements for Appointment

- i. Certificate in Animal Health from a recognized institution;
- ii. Must be registered with Kenya Veterinary Board (KVB);
- iii. Certificate in meat inspection from Meat Training Institute (MTI);
- iv. Certificate in Computer Application Skills; and
- v. Certificate in Artificial Insemination will be an added advantage;

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

H. DEPARTMENT OF EDUCATION AND VOCATIONAL TRAINING

1. Assistant ECDE Teacher III - B3 (185 Positions)

The County Government of Bomet intends to recruit ECDE Teachers to serve in the following ECDE Centres:

S/NO.	SUB-COUNTY	WARD	EDCE CENTRE	PUPILS ENROLMENT
1	CHEPALUNGU	Chebunyo	Ngonop	35
2		Chebunyo	Kamusanga	74
3		Chebunyo	Chenit	61
4		Chebunyo	Chebelion	84
5		Chebunyo	Kelichek Ngeny	25

6	Chebunyo	Kaboson	100
7	Chebunyo	Lelbarak	61
1	Siongiroi	Cheptangulkei	19
2	Siongiroi	Chemagel	59
3	Siongiroi	Chesogori	56
4	Siongiroi	Kaptembwo	23
5	Siongiroi	Kiptenden	35
6	Siongiroi	Chemaetany	65
7	Siongiroi	Kures riverside	45
1	Kongasis	Tumoiyot	25
2	Kongasis	Nyatembe	77
3	Kongasis	Kamorir	56
4	Kongasis	Tuiyobei	39
5	Kongasis	Segemik	90
6	Kongasis	Olmagai	18
7	Kongasis	Kimutyi	20
1	Nyongores	Kaptigo	29
2	Nyongores	Kotoibek	77
3	Nyongores	Bambanik	27
4	Nyongores	Kalalach	29
5	Nyongores	Itembe	50
6	Nyongores	Kesegut	47
7	Nyongores	Kerundut	58
8	Nyongores	Metipso	33
1	Sigor	Nyakichiwa	47
2	Sigor	Kaptich	43
3	Sigor	Mwokyot	70
4	Sigor	Tapketai	28
5	Sigor	Cheptolelyio	32
6	Sigor	Cheptuiyet	27
7	Sigor	Ainamoi	33
1	Chesoan	Kitaima	68
2	Chesoan	Kamobiriri	46
3	Chesoan	Loswet	48
4	Chesoan	Chepkochun	41
5	Chesoan	Tulwap Kipngerechi	22
6	Chesoan	Kibisorwet	35
7	Chesoan	Kiptebes	45

8	BOMET CENTRAL	Chesoen	Sigorian	32
9		Chesoen	Kapkoros	62
1		Mutarakwa	Kapkawa	50
2		Mutarakwa	Kapsangaru	72
3		Mutarakwa	Tarakwa East	34
4		Mutarakwa	Sachangwan	28
5		Mutarakwa	Nyaga Central	32
6		Mutarakwa	Taabok	45
7		Mutarakwa	Greenfield	42
1		Ndaraweta	Kipsonoi	42
2		Ndaraweta	Mosiro	28
3		Ndaraweta	Tangwa	20
4		Ndaraweta	Seet	17
5		Ndaraweta	Kiptenden United	23
6		Ndaraweta	Mogindo West	20
7		Ndaraweta	Kapcheluch B	40
			40	
8	Ndaraweta	Sorionik		
9	Ndaraweta	Cheswerta B	38	
1	Silibwet Township	Chematich	30	
2	Silibwet Township	Kapkeneni	40	
3	Silibwet Township	Kipkebe	30	
4	Silibwet Township	Bomet Township	112	
5	Silibwet Township	Kapngetuny	20	
6	Silibwet Township	Kelyot	65	
7	Silibwet Township	Mapuro	38	
1	Singorwet	Borowet	25	
2	Singorwet	Tabaita	17	
3	Singorwet	Singorwet	54	
4	Singorwet	SukuteK	18	
5	Singorwet	Chebungungon	16	
6	Singorwet	Sinendet	53	
7	Singorwet	Kabungut	32	

1		Kipreres	Kibisoronik	90
2		Kipreres	Cheboror	98
3		Kipreres	Kaptimdui	122
4		Kipreres	Olokyin	101
5		Kipreres	Lelechwet	33
6		Kipreres	Bemjat	52
7		Kipreres	Nyahururu	120
1		Longisa	Korara Special	17
2		Longisa	Ndamichonik	52
3		Longisa	Ngungunyat	21
4		Longisa	Chepkirib	93
5		Longisa	Olngoswet	99
6		Longisa	Kimase	27
7		Longisa	Keertai	59
8		Longisa	Cheboin	58
9		Longisa	Keneni	48
1		Kembu	Kipkurion	55
2		Kembu	Tachmoi	28
3		Kembu	Sonoiya	40
4		Kembu	Cheimen	43
5		Kembu	Kongotik	82
6		Kembu	Tachasis	48
7		Kembu	Wasega	23
1		Chemaner	Kapkatet	43
2		Chemaner	Soget	35
3		Chemaner	Cheimen	51
4		Chemaner	Kimuchul	84
				67
5		Chemaner	Kakimirai	
6		Chemaner	Imenuet	32
7		Chemaner	Tendwet	28
1		Merigi	Motumboru	35
2		Merigi	Simotwet	31
3		Merigi	Koisamoi	64
4		Merigi	Chepkolon	72
5		Merigi	Muso	29
6		Merigi	Ngainet	36
7		Merigi	Irwaga B	29
8		Merigi	Kiromwok	89

BOMET EAST

9		Merigi	Chepkositonik	25
1		Embomos	Kusumek	60
2		Embomos	Kipkoibet	30
3		Embomos	Kimuta	25
4		Embomos	Tekeldet	28
5		Embomos	Kimindaet	45
6		Embomos	Kimarwandi	50
7		Embomos	Brilliant	24
8		Embomos	Kapyemndit	40
1		Boito	Cheptebes Rorok	29
2		Boito	Cheptalat	40
3		Boito	Chebei Tala	20
4		Boito	Kapleleito	104
5		Boito	Besiobei	22
6		Boito	Kapsir Chakoror	52
7		Boito	Kapsebetet	34
8		Boito	Somorio	54
9		Boito	Cheptabach	26
1	KONOIN	Mogogosiek	Cheimen	18
2		Mogogosiek	Koiwa	62
3		Mogogosiek	Matandoro	17
4		Mogogosiek	Ruseya Kimugul	29
5		Mogogosiek	Murram	25
6		Mogogosiek	Chemosoren	35
7		Mogogosiek	Mangoita	52
8		Mogogosiek	Kamurguiywet	47
1		Kimulot	Murguiwet	32
2		Kimulot	Mwangaza	23
3		Kimulot	Cheptingting	22
4		Kimulot	Chepwongo	69
5		Kimulot	Beekab Arwet	62
6		Kimulot	Joyce Laboso	21
7		Kimulot	Kiboromo	38
8		Kimulot	Kambit	53
9	Kimulot	Cheloino	30	
1	Chebchabas	Chemasingi Main	23	
2	Chebchabas	Chemogo	21	

3		Chebchabas	Koruma	48	
4		Chebchabas	Cheptabes	30	
1		Rongena Manaret	Chulchulet	23	
2		Rongena Manaret	Mabwaita	30	
3		Rongena Manaret	Kaptich Rongena	13	
4		Rongena Manaret	Kisabei	18	
5		Rongena Manaret	Kiptorbei	31	
1		Chemagel	Nyalilbuch	28	
2		Chemagel	Nyatembe	105	
3		Chemagel	Siryat	35	
4		Chemagel	Judea	47	
5		Chemagel	Ngainet	21	
6		Chemagel	Kimoso	85	
1		Kapletundo	Kesenge	48	
2		Kapletundo	Matunda	41	
3		Kapletundo	Cheptigit	35	
4		Kapletundo	Chebilat	46	
5	SOTIK	Kapletundo	Goitab Sawe	76	
6		Kapletundo	Togomin	116	
7		Kapletundo	Chepkolon	41	
8		Kapletundo	Kimugul	108	
1			Kipsonoi	Kapkelei	67
2			Kipsonoi	Kapburgei	70
3		Kipsonoi	Itoik	29	
4		Kipsonoi	Lebekwet	24	
5		Kipsonoi	Simboiyon	35	
6		Kipsonoi	Kapsabaa	23	
7		Kipsonoi	Sise	55	
8		Kipsonoi	Kibositonik	90	
1		Ndanai Abosi	Chepkirib	26	
2		Ndanai Abosi	Happy Land	20	
3		Ndanai Abosi	Kimaldemen	46	
4		Ndanai Abosi	Kipsingei	47	
5		Ndanai Abosi	Kaplomboi	68	
6		Ndanai Abosi	Kapchemibei	92	

Note: Applicants are encouraged to apply up to a maximum of three (3) ECD Centers

a) Duties and Responsibilities

- i. Class teaching;
- ii. Role modelling, guidance and counselling, mentoring and motivation of the learners;
- iii. Preparing reports;

- iv. Ensuring the safety and security of the learners;
- v. Assist in organizing and facilitating play/learning activities for the learners;
- vi. Caring and nurturing spiritual, moral, social, mental, physical, aesthetic and emotional growth of the learners (holistic development);
- vii. Managing ECDE classes and keeping professional and administrative records (schemes of work, lesson plans, daily programme of activities, attendance registers etc.) and ensuring learners' safety and security; and
- viii. Preparing and developing play/learning materials.

b) Requirements for Appointment

- i. Kenya Certificate of Secondary Education (KCSE)
- ii. A Certificate or Diploma in Early Childhood Development Education offered by KNEC/Ministry of Education or its approved equivalent Specific SNE for respective special school whose vacancy is advertised;
- iii. Registered by the Teachers Service Commission;
- iv. A Certificate in Computer Applications from a recognized institution;
- v. Teaching experience of not less than 3 years in the present station;
- vi. Competency Based Curriculum (CBC) training will be an added advantage;

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

I. DEPARTMENT OF LANDS, HOUSING AND URBAN PLANNING

1. Physical Planner - CPSB 09 (1 Position)

(a) Duties and Responsibilities

Specific duties and responsibilities will be as follows:

- i. Preparing physical development plans
- ii. Undertaking feasibility studies on physical, social, economic and environmental characteristics
- iii. Implementing physical plans for, National, regional, urban areas and cities
- iv. Processing development applications
- v. Maintaining physical planning records

(b) Requirements for Appointment

For appointment to this grade, an officer must -

- i. Have a bachelor degree in any of following disciplines; -Spatial Planning, urban and regional planning, urban planning or town planning from recognized institution

- ii. Be a graduate member of Kenya institution of planners or architectural Association of Kenya (Town Planning Chapter)
- iii. Have a certificate in computer application skills from a recognized institution

Terms of Service: Permanent and pensionable

Remuneration: As per SRC Circular

J. COUNTY PUBLIC SERVICE BOARD

1. Principal Human Resource Management and Development Officer - CPSB 06 (1 Position)

(a) Duties and Responsibilities

- i. Specific duties and responsibilities will be as follows:
- ii. Assisting in collection, collation and analysis of Human Resource Management data from Departments and making appropriate recommendations thereof;
- iii. Analysing Human Resource management issues emanating from Departments and initiating appropriate action;
- iv. Implementation and monitoring effectiveness of Human Resource Management policies, guidelines and procedures issued from time to time and recommending appropriate action where necessary.
- v. Planning, co-ordination, organization and direction of Human Resource Management Services in the Department including analysing the staffing levels and making proposals for succession planning;
- vi. Analysing utilization of human resources in the Department and advising on proper deployment;
- vii. Analysing staff progression and making proposals for career development and ensuring the correct interpretation and implementation of human resource regulations
- viii. including those relating to pensions, salary administration, labour laws and other statutes relating to human resource management.

(b) Requirements for Appointment

For appointment to this grade, an officer must have: -

- i. Bachelors degree in Human Resource Management or any other social science from a recognized institution.
- ii. Must be a registered member of IHRM in good standing.
- iii. Served as a Chief Human Resource Management Officer or in a comparable position in the Public Service for a minimum period of three (3) years;
- iv. Management Course lasting not less than four (4) weeks from a reputable institution will be an added advantage

Terms of Service: Permanent and Pensionable

Remuneration: as per SRC circular

2. Senior Human Resource Management and Development Officer - CPSB 08 (1 Position)

(a) Duties and Responsibilities

Duties and responsibilities will entail handling all human resource management matters within established polices, rules and regulations, and supervision and guidance of staff working under him/her.

(b) Requirements for Appointment

For appointment to this grade, an officer must have: -

- i. Served as a Human Resource Management Officer I or in a comparable and relevant position in the Public Service for a minimum period of three (3) years;
- ii. Bachelor's degree in Social Sciences and Part I of CPS or Diploma in Human Resource Management or Industrial Relations from a recognized university/institution.
- iii. Must be a registered member of IHRM in good standing

Terms of Service: Permanent and Pensionable

Remuneration: as per SRC circular

3. Information Communication Technology Officer I- CPSB 09 (1 Position)

(a) Duties and Responsibilities

Duties and responsibilities at this level will include:

- i. Installation and maintenance of computer systems;
- ii. Configuration of Local Area Network and Wide Area Network;
- iii. Developing and updating application systems;
- iv. Carrying out systems analysis, design and programme specifications in liaison with users;
- v. Carrying out repairs and maintenance of Information Communication Technology equipment and associated peripherals;
- vi. Drawing up hardware specifications for Information Communication Technology equipment;
- vii. Verification, validation and certification of Information Communication Technology equipment;
- viii. Overseeing the process of configuration of new Information Communication Technology equipment.

(b) Requirements for Appointment

Direct Appointment

For appointment to this grade, a candidate must have a degree in any of the following fields: Computer Science/ Information Communication Technology and Software Engineering, or any other related course from a recognised institution.

Terms of Service: Permanent and Pensionable

Remuneration: as per SRC circular

HOW TO APPLY:

1. Job descriptions and specifications can be accessed on the County or Public Service Board Websites (www.bomet.go.ke and www.cpsbbomet.net)
2. Applications can only be **submitted online** on or before **27th APRIL, 2026** through Bomet County Public Service Board recruitment portal, www.cpsbbomet.net or from the link in Bomet County Website, www.bomet.go.ke. **Manual applications will NOT be accepted.**
3. Clearance documents for purposes of complying with the provisions of Chapter Six of the Constitution of Kenya, 2010 will be required from successful candidates.
4. Only Shortlisted and successful candidates will be contacted.
 - i. Bomet County Public Service Board does not solicit for payments or recruit staff through agents/agencies. Any person purporting to undertake recruitment exercise for a fee and/or on behalf of County Public Service Board is a fraudster
 - ii. The County Government of Bomet is an equal opportunity employer. Women and Persons with disabilities are encouraged to apply.
 - iii. This advertisement supersedes the earlier one issued on **17th April, 2025**.
 - iv. Canvassing will lead to automatic disqualification

**C.E.O / Board Secretary
Public Service Board
P.O Box 605-20400
Bomet.**

Dated 2nd April 2026