

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF BOMET PUBLIC SERVICE BOARD

VACANCIES

The County Government of Bomet through the Public Service Board invites applications from suitably qualified candidates to fill the following vacancies in the **Department of Medical Services**:-

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|-------------------------------|---|---------|------------|
| 1. General Surgeon | - | CPSB 04 | (1 Post) |
| 2. Ophthalmologist | - | CPSB 04 | (1 Post) |
| 3. Physician | - | CPSB 04 | (1 Post) |
| 4. Obstetrician /Gynecologist | - | CPSB 04 | (1 Post) |
| 5. Pediatrician | - | CPSB 04 | (1 Post) |
| 6. Medical Officers | - | CPSB 07 | (10Posts) |
| 7. Pharmacists | - | CPSB 07 | (3 Posts) |

The job description and requirements for the advertised cadres are as shown below: -

1. General Surgeon – J/G ‘CPSB 04’ (1 Post)

a. Responsibilities

Reporting to the medical superintendent in charge, the specialist will: -

- Provide guidance in their departments as consultants in their respective areas
- Train students attached to the department
- Perform general surgical procedures as needed to preserve patient's health safely
- Analyze records, reports, test results, or examination information to diagnose medical condition of patients

- Explain procedures and discuss test results or prescribed treatments with patients
- Monitor patient's conditions and progress and reevaluate treatments as necessary
- Refer patients to medical specialist or other practitioner when necessary
- Any other duty assigned by the superiors from time to time

b. Requirements

- Master's degree in the relevant field (M. SURG)
- Bachelor's degree in Medicine and Surgery (MBCHB)
- Registered with the Kenya Medical practitioners and Dentists Boards
- Have current annual retention certificate by the Kenya Medical practitioners and Dentists Board

2. Ophthalmologist – J/G ‘CPSB 04’ (1 Post)

a. Responsibilities

Reporting to the medical superintendent in charge, the specialist will: -

- Head the unit and discharge both clinical, supervisory and administrative duties
- Provide treatment and consultancy services on ophthalmic cases
- Work with and advice the outreach team on ophthalmic services.
- Carry out corrective eye surgeries
- Train students attached to the unit
- Any other duty assigned by the superiors from time to time

b. Requirements

- Master's degree in the relevant field (M. Ophthalmology)
- Bachelor's degree in Medicine and Surgery (MBCHB)
- Registered with the Kenya Medical practitioners and Dentists Board
- Must be willing to work during odd hours and on weekends/holidays

- Must have served in the grade of Senior Medical officer for at least three (3) years
- Have current annual retention certificate by the Kenya Medical Practitioners and Dentists Board.

3. Physician –J/G ‘ CPSB 04’ (1 Post)

a. Responsibilities

Reporting to the medical superintendent in charge, the specialist will:

- Head the unit and discharge both clinical, supervisory and administrative duties.
- Provide treatment for wide variety of common problems
- Evaluate symptoms, run tests to diagnose a patient’s condition and then prescribe medication or treatment to remedy the illness or injury.
- Train students attached to the unit
- Any other duty assigned by the superiors from time to time

b. Requirements

- Master’s degree in the relevant field (M. Med)
- Bachelor’s degree in Medicine and Surgery (MBCHB)
- Registered with the Kenya Medical practitioners and Dentists Board
- Have current annual retention certificate by the Kenya Medical Practitioners and Dentists Board.

4. Obstetrician/ Gynecologist – J/G ‘CPSB 04’ (1 Post)

a. Responsibilities

Reporting to the medical superintendent in charge, the specialist will: -

- Provide guidance in their departments as consultants in their respective areas

- Care for and treat women during prenatal, natal and postnatal periods
- Perform cesarean sections or other surgical procedures as needed to preserve patient's health and deliver babies safely
- Train students attached to the department
- Analyze records, reports, test results, or examination information to diagnose medical condition of patients
- Explain procedures and discuss test results or prescribed treatments with patients
- Monitor patient's conditions, progress and reevaluate treatments as necessary
- Any other duty assigned by the superiors from time to time.

b. Requirements

- Bachelor's degree in Medicine and Surgery (MBCHB)
- Master's degree in the relevant field (OBGY)
- Registered with the Kenya Medical practitioners and Dentists Boards
- Have current annual retention certificate by the Kenya Medical practitioners and Dentists Board.

5. Pediatrician – J/G ‘CPSB 04’ (1 Post)

a. Responsibilities

Reporting to the medical superintendent in charge, the specialist will: -

- Provide guidance in their departments as consultants in their respective areas
- Train students attached to the department
- Perform general pediatrics treatment, procedures as needed to preserve patient's health safely
- Analyze records, reports, test results, or examination information to diagnose medical condition of patients
- Explain procedures and discuss test results or prescribed treatments with patients
- Monitor patient's conditions and progress and reevaluate treatments as necessary
- Any other duty assigned by the superiors from time to time.

b. Requirements

- Master's degree in pediatrics (MMED PEADS)
- Bachelor's degree in Medicine and Surgery (MBCHB)
- Registered with the Kenya Medical practitioners and Dentists Board
- Have current annual retention certificate by the Kenya Medical practitioners and Dentists Council.

6. Medical Officer –J/G ‘CPSB 07 ’ (10 Posts)

a. Responsibilities

Reporting to the Medical Superintendent, the officer will be: -

- Responsible for diagnosing, caring and treating diseases;
- performing medical and surgical procedures;
- preparing and responding to emergencies and disasters;
- participating in management of medicines, medical instruments and equipment;
- providing health education;
- maintaining medical records, health Information and data;
- counselling patients and their relatives on diagnoses and bereavement;
- teaching and coaching medical students, nursing students and clinical officer interns; and preparing requisite documents for registration
- Any other duty assigned by the superiors from time to time.

b. Requirements for Appointment

For appointment to this grade a candidate must have: -

- Bachelor of Medicine and Bachelor of Surgery (M.B; Ch.B.) degree from a recognized institution
- successfully completed one (1) year Internship from a recognized institution
- Registration license from the Medical Practitioners and Dentists Board.

7. Pharmacist J/G ‘ CPSB 07’ (3 posts)

a. Responsibilities

- Quantification and forecasting of pharmaceutical and non-pharmaceuticals in their respective units
- Participate in pharmacovigilance and other drug safety measures
- Provide guidance on proper drug storage and handling
- Supervise and train students attached to their units
- Any other duty assigned by the superiors from time to time

b. Requirements for Appointment

For appointment to this grade a candidate must have: -

- Bachelor of Pharmacy degree from a recognized institution
- Successfully completed one (1) year Internship from a recognized institution
- Registration license from the Medical Practitioners and Dentists council
- Registration by pharmacy and poison board.

TERMS OF SERVICE

Permanent and Pensionable

REMUNERATION

The salaries and allowances payable for all the positions will be as per the guidelines of Salaries and Remuneration Commission.

HOW TO APPLY

1. Applications can only be **submitted online** on or before **20th February, 2020** through Bomet County Public Service Board recruitment portal, www.cpsbbomet.net or from **a link in Bomet County website** www.bomet.go.ke. **Manual applications will not be accepted.**
2. Documents for purposes of complying with the provisions of Chapter Six of the Constitution of Kenya, 2010 will be required for those shortlisted.

N/B. The recruitment exercise is free of charge. The Public Service Board would wish to advise applicants to be wary of fraudsters extorting money. Any fraudulent activity should be reported to the nearest police station.

**THE SECRETARY/CEO
PUBLIC SERVICE BOARD
P.O.BOX 605-20400,
BOMET.**

“The County Government of Bomet is an equal opportunity employer. Women and Persons With disabilities are encouraged to apply.”

DATED: 31ST JANUARY, 2020